

Graham Hughes: Portfolio of editorial work

Business customers

Who I've worked for

- [Construction Marketing Experts](#)
- [EMC Design](#)
- [Endava](#) – technology and digital advice
- [Grist](#) – business-to-business communications agency
- [Harry, Larry & Gary](#) – design agency
- [Hartey Wealth Management](#)
- [Impact Cubed](#) – investment advice
- [OpenWeather](#) – software vendor
- Rowan – marketing agency
- [TMF Group](#) – business advice
- Various other businesses: architecture, bid writing, business communications, CV services, digital services, insurance, legal estate planning, marketing, mobile technology, public relations, real estate, retail

What I've done: Editing and proofreading

- Annual company reviews
- Articles, white papers, research papers
- Bid documents, proposals
- Business guides
- Client magazines
- Consultancy reports
- Letters
- Marketing and promotional content (blog posts, booklets, brochures, case studies, emails, flyers, newsletters, retail catalogue, product packaging, social media posts, website content)
- Menus
- Personnel profiles
- Presentation slides
- School magazines
- Training guides

What I've done: Other work

- Ongoing revision and updating of a corporate style guide and master glossary
- Review of 'brand lexicon' for a hotel chain's menus

Publishing companies

Who I've worked for

- Eclipse Publishing & Media
- [Integra](#)
- [Pitch Publishing](#)
- [Prestel](#)
- [RefineCatch](#)
- [Routledge / Taylor and Francis](#)
- Swales & Willis
- [TSO](#) (The Stationery Office)
- [Vision Sports Publishing](#)
- Wearset

What I've done: Editing and proofreading

- Trade non-fiction books (sport, media, self-help)
- Specialist books and guides (mostly on technology, project management, service management and related subjects)
- Academic books

Please see list of books below, which also includes some written by independent authors.

What I've done: Other work

- Creating a style guide for a new publishing house

Other organisations

Who I've worked for

- [Authors' Licensing and Collecting Society \(ALCS\)](#)
- Chartered Institute of Editing and Proofreading (CIEP)
- [The Joshua Tree](#) – charity
- [Kelsall Parish Council](#)
- [King Edward VI School](#)

What I've done: Editing and proofreading

- Annual reports
- Booklet
- Leaflets/guides
- Neighbourhood development plan
- Newsletters
- Press releases
- School reports
- Strategic plan
- Training course content

Individuals

Who I've worked for

- Authors (independent or seeking publishers)
- Blogger
- Jobseekers, freelances
- Researchers, academics
- Students

What I've done: Editing and proofreading

- Blog posts
- Book extracts for submission to publishers
- Personal statements, CVs
- Presentation and lecture material
- Research papers, research project proposals
- Self-published books (advice, academic, memoirs, fantasy fiction)
- Short stories
- Student papers

Books

Copy-editing

Specialist

- [*The 21st Century Public Manager \(The Public Management and Leadership Series\)*](#) – Zeger van der Wal
- [*Co-creating Value in Organizations with ITIL 4*](#) – David Barrow
- [*Creating the Coding Generation in Primary Schools: A practical guide for cross-curricular teaching*](#) – Steve Humble, ed.
- [*Critical Communication Capability Framework*](#) – Acceleres
- [*Design Thinking Basics: An introduction to the DTMethod*](#) – Inprogress Design Lab
- [*Fundamentals of Adopting the NIST Cybersecurity Framework*](#) – DVMS Institute
- [*Global Standard Food Safety \(Issue 9\)*](#) – BRCGS
- [*How to Write a Short Story \(And Think About It\)*](#) – Robert Graham
- [*Human-centred Design for IT Service Management*](#) – Katrina Macdermid
- [*ITIL 4: Acquiring and Managing Cloud Services*](#) – AXELOS
- [*ITIL 4: Digital and IT Strategy*](#) – AXELOS
- [*ITIL 4: Direct, Plan and Improve*](#) – AXELOS
- [*ITIL 4: Foundation Revision Guide*](#) – itSMF UK
- [*ITIL 4: High-velocity IT*](#) – AXELOS
- [*Know Your Traffic Signs \(6th edition\)*](#) – Driver & Vehicle Standards Agency
- [*Loudspeakers: For music recording and reproduction, 2nd edition*](#) – Philip Newell and Keith Holland
- [*Metrics-based Service Management*](#) – Dmitriy Isaychenko and Pavel Demin
- [*Not Another Digital Transformation: The 10XGeneration*](#) – Ady Kalra and Mary-Beth Hosking
- [*Open Your Eyes and LEAD: Hardship and wisdom make the best leaders in life*](#) – Nancy Capistran
- [*PMO Competency Framework – 2nd edition*](#) – House of PMO
- [*A Practitioner's Guide to Adapting the NIST Cybersecurity Framework*](#) – DVMS Institute
- [*Project, Programme and Portfolio Governance \(P3G\)*](#) – Ross Garland and Adrian Morey
- [*Upheaval: An executive's guide to organizational digital leadership*](#) – Patti Blackstaffe
- Awaiting publication: guidance for sports coaches

Mainstream non-fiction

- [*Ambassadors of Goodwill: MCC tours 1946/47–1970/71*](#) – Mark Peel
- [*Arsenal Greatest Games: The Gunners' fifty finest matches*](#) – Paul Donnelley
- [*The Bear Hunter: Searching for Rangers' nine-in-a-row heroes*](#) – John Irwin with Murray Scougall
- [*Beckham: The making of a megastar*](#) – Wayne Barton
- [*Bobby Brown: A life in football, from goals to the dugout*](#) – Jack Davidson

- [*Booked! The gospel according to our football heroes*](#) – John Smith and Dan Trelfer
- [*Comic Book Hero: Working with Britain's picture-strip legends*](#) – Barrie Tomlinson
- [*Everton Greatest Games: The Toffees' fifty finest matches*](#) – Jim Keoghan
- [*Life Force: The revolutionary 7-step plan for optimum energy*](#) – Susan Scott
- [*Loo Rolls to Lycra: The Ironman dreams of an IBD sufferer*](#) – Caroline Bramwell
- [*Magical Magyars: The rise and fall of the world's once greatest football team*](#) – David Bailey
- [*Max Baer: Clown prince of boxing*](#) – John Jarrett
- [*Money, Guts & Brains: Learn how to predict NFL winners with remarkable accuracy*](#) – Josh Kesa
- [*Over and Out – Albert Trott: The man who cleared the Lord's pavilion*](#) (Cricket Writers' Club Book of the Year 2017; [*Heartaches Cricket Book of the Year at 2018 Sports Book Awards*](#)) – Steve Neal
- [*Playing the Game? Cricket's tarnished ideals from Bodyline to present*](#) – Mark Peel
- [*Ruling the World: The story of the 1992 Cricket World Cup*](#) – Jonathan Northall
- [*Seoul Glow: The story behind Britain's 1988 hockey gold*](#) – Rod Gilmour
- [*The Spiritual Scientist: Bridging the gap between science and spirituality*](#) – Maria Afentakis
- [*Thou Shalt Not Pass: The Alistair Robertson story*](#) – Alistair Robertson with Bill Howell

Academic

- [*Envisioning the Past Through Memories: How memories shaped ancient Near Eastern societies*](#) – Davide Nadali, ed.
- [*Football and Literature in South America*](#) – David Wood
- [*German Reunification: A multinational history*](#) – Frédéric Bozo, Andreas Rödder and Mary Elise Sarotte, eds
- [*The Kashmir Conflict: From empire to the Cold War, 1945–66*](#) – Rakesh Ankit
- [*The Radical Gospel of Paul and Christian Scripture*](#) – Dennis Lines
- [*Responsibilisation at the Margins of Welfare Services*](#) – Kirsi Juhila, Suvi Raitakari and Christopher Hall, eds
- [*The Rugby World in the Professional Era*](#) – John Nauright and Tony Collins, eds
- [*Sophocles: Antigone*](#) – Douglas Cairns
- [*A Subaltern History of the Indian Diaspora in Singapore: The gradual disappearance of untouchability 1872–1965*](#) – John Solomon
- [*You Say That I Am: The historical Jesus becomes the Messiah*](#) – Dennis Lines
- Awaiting publication: theology book.

Fiction

- [*Dawn of Darkness*](#) – Thomas R. Gaskin
- [*Search of the Lost*](#) – Thomas R. Gaskin

Proofreading

Specialist

- [*Radio Production, 6th edition*](#) – Robert McLeish and Jeff Link

Mainstream non-fiction

- [*National Teams of the World*](#) – Nicola von Velsen and Michael Brepohl
- [*The Rangers Shirt*](#) – David Graham and John Smith (partial proofread)

Academic

- [*The Biological Mind: A philosophical introduction*](#) – Justin Garson
- [*Pixar with Lacan: The hysteric's guide to animation*](#) – Lilian Munk Rösing
- [*Remembering the First World War*](#) – Bart Ziino, ed.